

# Reckitt Global Hygiene Institute

## RGHI Amplification & Engagement Fund Policy

Policy number: AHP700

### 1. Policy Statement

This policy explains RGHI's Amplification and Engagement Fund, its uses and parameters, and the processes used to access the fund.

**This policy applies to:** Current and former RGHI award holders.

All award holders are expected to adhere to this policy from the Effective Date (see below) unless a prior arrangement has been formally agreed between the award holder and RGHI.

### 2. Goals of the Amplification and Engagement Fund

#### 2.1 Statement of Intent

The RGHI Amplification & Engagement Fund exists to enhance the visibility, reach, and practical influence of RGHI-funded research. The Fund supports targeted, time-bound activities that accelerate translation of research findings into policy and practice, strengthen stakeholder engagement, and increase public understanding of RGHI-supported work.

This Fund operationalises RGHI's strategic pillars by strengthening pathways from research to action, building researcher capacity for evidence uptake and engagement, and creating opportunities to convene stakeholders around insights that advance hygiene equity.

#### 2.2 What the Fund is for

The Amplification & Engagement Fund is a mechanism to provide small, one-off awards for discrete activities such as:

- Convening events, workshops, or policy roundtables that disseminate or contextualise RGHI-funded research, including enabling the participation of collaborators where their contribution will materially amplify impact.
- Producing policy briefs, reports, tools, or multimedia outputs to support research uptake.

- Supporting dissemination and engagement activities after grant completion, where they demonstrably increase research influence.

## 2.3 What the Fund is *not* for

The Fund does **not**:

- Support new research, data collection, or analysis.
- Provide additional research funding that should undergo peer review.
- Cover conference attendance for current RGHI award holders or collaborators (see Conference Bursary Policy).
- Serve as contingency or supplemental research funding.
- Support late or poorly planned activities (minimum three months' notice required).

## 3. Eligibility and Funding Parameters

### 3.1 Eligible Applicants and Activities

Applicants must be either a current or a former RGHI award holder within 12 months of the completion of their grant, where activities clearly build on RGHI-funded research.

Activities must enhance the reach, influence, or uptake of RGHI-supported research. This includes:

- Dissemination events, stakeholder workshops, policy dialogues
- Policy briefs, toolkits, reports, videos, infographics
- Engagement with policymakers, practitioners, implementers
- Post-grant conference participation that meaningfully advances impact
- Activities that support equitable, LMIC-led engagement or capacity building

The following activities are not eligible for this funding:

- New research or data collection.
- Salaries or stipends.
- Routine dissemination already funded within grants.
- Conference attendance for current award holders.
- Activities submitted with fewer than three months' notice.
- Activities lacking a clear link to RGHI-funded work.

### 3.2 Funding

A maximum of \$5,000 USD is available per request.

We encourage applicants to explore match-funding, but may fully fund activities that strongly advance RGHI's strategic aims.

## 4. Application process

Applications should be submitted at least **three months** before the planned activity and include:

- Description of the activity, goals, personnel
- Stakeholder engagement plan
- Expected outcomes and pathways to influence
- Itemised budget (≤\$5,000)
- Funding context, including explored match funding options

The application can be submitted to [grants\\_admin@mail.rghi.org](mailto:grants_admin@mail.rghi.org)

Applications will be reviewed by RGHI and applicants will be notified in writing within two weeks of the request being received. If we are unable to provide an outcome within two weeks, we will provide an update and justification of the delay.

## 5. Award Conditions

Each award will include expectations such as:

- Participation in dissemination events.
- Acknowledgement of RGHI support.
- Provision of communications materials for RGHI channels.
- A short outcomes summary upon completion.
- A short expenditure statement upon completion.

The specific conditions and timing of these conditions will be agreed upon award.

## 6. Payment and Monitoring

Upon approval, the applicant can submit an invoice for payment to [invoice@mail.rghi.org](mailto:invoice@mail.rghi.org) and payment will be made in full.

Following the completion of the activity, the awardee will be asked for an expenditure report, and may be asked to produce evidence for final expenditure, such as receipts. Any unspent funds will be returned to RGHI.

## 7. Policy Administration

### 7.1 About this Policy

**Policy type:** Award Holder Policy

**Version:** v1

**Effective Date:** 8 December 2025

**Policy owner:** Emily Giles

**Policy sponsor:** Sarah Roberts

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**Appendices:** n/a

The Board of Directors of RGHI adopts this policy to establish clear guidelines, promote best practices, and ensure compliance with applicable laws and regulations. This policy aims to support RGHI's mission and enhance organisational effectiveness.

RGHI's Executive Director is responsible for ensuring implementation of this policy.

RGHI reserves the right to revise and amend this policy as necessary to ensure alignment with organisational objectives and funding priorities.

For all RGHI Policies and Standard Operating Procedures, see [www.rghi.org/public-policies](http://www.rghi.org/public-policies)

### 7.2 Document History

Date	Revision	Reason/Description
8 December 2025	Version 1	Executed Policy